

Holbrook Board of Selectmen
Minutes of the Regular Session of
Wednesday, June 28, 2017

Present: Daniel F. Moriarty, Vice-Chairman
Kevin J. Sheehan, Clerk
Richard B. McGaughey, Associate
Matthew V. Moore, Associate

Absent: Daniel R. Lee, Chairman

In attendance: Timothy J. Gordon, Town Administrator
Marjorie E. Godfrey, Assistant Town Administrator
Paul Digirolamo, Town Treasurer/Collector
Stephan Hooke, Communications Director
Benjamin Ecord, Superintendent of Public Works
Luke McFadden, Fire Chief
William J. Smith, Chief of Police

The meeting was called to order at 7:00 p.m. by Acting Chairman Moriarty, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and opened with the Pledge of Allegiance.

MINUTES:

MOTION: By Mr. Sheehan, second by Mr. McGaughey, that the Board of Selectmen accept the minutes of the regular session of Wednesday, May 10, 2017, as printed

VOTE: 4:0

It was announced that the Holbrook Cultural Council is sponsoring family concerts at the Gazebo on July 9 & 23, and August 6 & 20.

Mr. Gordon advised that the Town needs an Assistant Building Inspector to fill in when Mr. Moriarty, the Inspector, is not available. William Forte has agreed to fill in during Mr. Moriarty's absence for the next week, but the position needs to be filled by an appointed licensed building inspector.

MOTION: By Mr. Sheehan, second by Mr. Moriarty, that the Board of Selectmen appoint Mr. William Forte as the Assistant Building Inspector for the week

VOTE: 3:0:1 (Mr. Moriarty abstained)

Mr. Terry Edwards has purchased the High Street property where Brooks Lumber was located, and all the way to Kleen Way. The new sewer and water pipes end there, and will need to be extended. Mr. Edwards will meet with the Board. There would need to be coordination between the railroad, Holbrook and Avon.

Mr. Adam Fabian and Ms. Heather McLellan were present to update the Board on the events and activities going on in the TOWN FOREST. The Conservation Commission has approved new foot bridges, and the family of Robert Tiddell are having a new sign made for his memorial. Mr. Fabian discussed the deed restriction that the Town is preparing for the sale of a tax title parcel that abuts the

Town Forest. Mr. Gordon said the property will be surveyed, and the Town is working with an attorney to make sure the property is properly protected.

7:15 pm: BOSTON CREAM PIE COMPANY LLC, 783 South Franklin Street
Owners, Tim & Heidi Michaud were present

It was explained that the Michaud's have been selling their pies in Boston, using a shared kitchen. This will be their own kitchen. Their application was reviewed. They plan to be open from 11 am to 7:30 pm, 7 days a week. The landlord was present, and supported their application. No abutters spoke.

MOTION: By Mr. Sheehan, second by Mr. McGaughey, that the Board of Selectmen grant the request of Boston Cream Pie Company LLC for a Common Victualler's License in order to serve prepared food at 783 South Franklin Street

VOTE: 4:0

Mr. Gordon explained that Ms. Cynthia Brennan submitted a request that the Board consider re-appointing her to the position of Council on Aging Coordinator. Her temporary position ended on June 30, 2017.

MOTION: By Mr. Moore, second by Mr. Moriarty, that the Board of Selectmen appoint Cynthia M. Brennan to the position of Council on Aging Coordinator for the Town of Holbrook, effective July 1, 2017

VOTE: 4:0

Three residents applied to fill the two openings on the Council on Aging Board.

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen appoint Ms. Terry McCue and Ms. Sandra Lemieux to the Council on Aging, effective July 1, 2017

VOTE: 4:0

Chief Smith explained that the Police Union has ratified the amendment to their contract, and now Civil Service needs to be contacted so that an ADDITIONAL SERGEANT can be appointed. One current Sergeant will be appointed as the COMMANDER.

MOTION: By Mr. Moore, second by Mr. Sheehan, that the Board of Selectmen grant the request of Police Chief William Smith and begin the Civil Service procedure to appoint one additional permanent full-time Sergeant to the Holbrook Police Department, in order to replace the Sergeant who will be appointed as Commander

VOTE: 4:0

Treasurer/Collector Digirolamo presented a map of parcels of land, which identified parcel 49-003-00-0 as containing 13.5 acres of land at the Abington line. He explained that the owner is deceased, and the two heirs are in Poland, and recommended that the Board vote to accept a deed in lieu of taxes.

MOTION: By Mr. Moore, second by Mr. Sheehan, that the Board of Selectmen vote to support the Treasurer's recommendation to accept a deed in lieu of taxes from the Estate of Michael Pohorecky, lot number 49-003-00-0, 13.5 acres

VOTE: 4:0

Mr. Digirolamo explained that he has a one-year Bond Anticipation Note (BAN) being rolled over at 1.3%. The bond is in the amount of \$1,110,000 for the water project on Pond Street and the repair of the standpipe, and \$56,856 for the Tri Town Dam.

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen execute a one-year renewal Bond Anticipation Note, as recommended by Treasurer/Collector Digirolamo

VOTE: 4:0

A donation was received from the Copeland Family Foundation, Inc., for the Animal Shelter.

MOTION: I move that the Board of Selectmen accept the generous donation from the Copeland Family Foundation, Inc. in the amount of \$6,000.00, to be used for the Animal Shelter

VOTE: 4:0

Chief McFadden, Chief Smith, Director Hooke and Treasurer/Collector Digirolamo updated the Board on their departments. Norfolk County will no longer be providing reverse 911 services on July 1st, due to budget cuts. It will cost the Town \$5,300.00/year for a 3-year contract. Director Hooke is working on getting the issue resolved. The Public Safety Building has been visited by the 911 Department that is considering which applicants will receive a grant to expand their dispatch operations. \$395,000 has come in from the tax title auction. The new financial software, SoftRight, will be going live on July 1.

MOTION: At 7:44 pm, to adjourn to executive session to discuss strategy as it relates to litigation (Norfolk County Agricultural School), and not return to open session

ROLL CALL VOTE: Mr. Sheehan – Yes
Mr. McGaughey – Yes
Mr. Moriarty – Yes
Mr. Moore – Yes

Kevin J. Sheehan, Clerk

Documents:

Requests for appointment to the COA board

Minutes

Boston Cream Pie Company application

Letter from the Copeland Foundation

Chief's request to appoint 1 more Sergeant